

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 24, 2023 - 8:00 A.M.

101 Garfield Avenue, Menasha WI 54952

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- December 20, 2022 Regular Meeting.

3. CORRESPONDENCE

- A. January 6, 2023 letter from Lisa Miotke, WPPI Energy to Rob Franck, NMSC Maintenance Manager.
RE: Activation of Contract Generation Capacity on December 23, 2022
- B. January 12, 2023 letter from Georgia-Pacific and Glatfelter Corporation to NMSC.
RE: Notice for Closure Request for Fox River NRDA/PCB OU2-5.
- C. January 17, 2023 letter from Menasha Deputy City Clerk, Valerie Neuman, to Ray Zielinski.
RE: Reappointment as Commissioner on the NMSC for a 3-year term.
- D. January 18, 2023 letter from Neenah City Clerk, Charlotte Nagel, to Greg Weyenberg.
RE: Reappointment as Commissioner on the NMSC for a 3-year term.

4. OLD BUSINESS

5. NEW BUSINESS

- **Operations, engineering matters** -

- A. McMahan Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:
 - 1. Phosphorus Removal & UV Disinfection Equipment.
 - 2. Preliminary User Charge Rate Study related to Phosphorus Removal & UV Disinfection.
- B. McMahan Invoices

#929291	Plant Re-Rate Study	\$ 769.50.
#929292 phase 08	Boiler Replacement – Construction Phase	\$1,022.00.
#929293	Preliminary Rate Study	\$3,212.50.
#929294	As-Needed SCADA and Control Services	\$1,287.00.
- C. McMahan Agreement for Professional Services. Air emissions inventory and compliance reporting assistance.
- D. Sewer extension request for Harrison Heights Subdivision located in the Village of Harrison, Harrison Utilities.
- E. Operating Report for December 2022
 - 1. Operating Report.
 - 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- F. Accountant’s Report for December 2022.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.

- G. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.
- H. Approval to have attorney draft contract with Horseshoe Beverage.
- I. MCO Invoices.
#29279 January 2023 Contract Operations \$142,367.48.
- J. Vouchers – Operating and Payroll Vouchers #139656 thru #139705 in the amount of \$295,223.15 for the month of December 2022.

6. OTHER BUSINESS TO COME BEFORE THE COMMISSION

- A. Election of Officers– President, Vice-President, Secretary for 2023.
- B. Appointment of Treasurer for 2023.
- C. Set meeting dates and times for 2023.

7. ADJOURNMENT.

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